

**Leduc Composite High School Parent Association
AGENDA – February 2nd, 2017**

Call to Order: _____ p.m.

1. Thank You & Introductions

2. Additions to & Approval of Agenda: **Motion to Approve:** _____ **Carried:** Yes No

3. Minutes of Previous Meetings (Dec 7th, 2016) (Jan 11th, 2017) **Motion to Approve:** _____ **Carried:** Yes No
Motion to Approve: _____ **Carried:** Yes No

4. Correspondence

a.

5. Business Arising from the Previous Minutes

- a. Notice to File Society Annual Returns for 2014, 2015 & 2016
ACTION ITEM: Treasurers to prepare and file with Corporate Registry Society Annual Returns for 2014, 2015 & 2016.
- b. AGLC Account Update
ACTION ITEM: Missy Chehayeb to confirm online access to AGLC account and to file update to Executive information to be filed with AGLC.
- c. Electronic Funds Transfer (EFT) of Parent Paid LCHS PA fees
ACTION ITEM: Tasha Gerlitz to contact Tricia Barker in the school Accounting Office to follow up.
- d. Legal Name Change Filing - Cheques Previously Approved Still Required (L. Bauckman)
- e. Google Email & Drive Update (L. Bauckman)
- f. Funding Requests (P. Wozny)
 - i. Broadcast Journalism Department – Camera Grant (Tabled from Jan 11/17 meeting)
 - ii. Food for Thought Program – (Tabled from Dec 7th/16 meeting)
- g.

6. Reports

- a. Treasurers' Report (S. Burghardt / S. Hashem)
 - i. Financial Statement: January 2017
Motion to Accept: _____ **Second:** _____ **Carried:** Yes No
- b. Casino (R. Mitchell)
- c. Grad Banquet Planning Committee (as reported under the School Council Meeting of the same date)
- d. AFTERgrad Planning Committee (as reported under the School Council Meeting of the same date)

7. New Business

- a. New Funding Requests (P. Wozny)
- b.

8. Parent Comments

a.

9. Next Meeting: March 1st, 2017 in the Staff Room following the LCHS SC Meeting

10. Adjournment: @ _____ pm