

# SUBMIT YOUR BABY PHOTO

FOR THE

## LCHS GRAD 2027 SLIDESHOW

## STEP 1: PREPARE YOUR PHOTO

1. MAKE SURE YOUR PHOTO IS A JPEG OR PNG FILE. IT SHOULD HAVE THE EXTENSION '.JPEG' OR '.PNG' AT THE END OF THE FILE NAME.

## STEP 2: UPLOAD YOUR PHOTO

1. Find the Baby Photo Section and click "Add File."
2. Select Your Named Photo: A window will pop up. Navigate to where your photo is saved on your computer or device.
3. Click on your baby photo file to select it.
4. Upload the Photo: Click the "Open" or "Upload" button to add your photo to the form.

### TIPS

- Double-Check: Ensure your photo is labelled correctly before uploading.
- If you are unable to name your photo, please ensure your name is correct under “Graduate’s Name” on the form so we know it is you!
- Ask for Help: If you're having trouble, don't hesitate to ask Ms. Watters for help: hayley.watters@gshare.blackgold.ca

SCAN ME!