

Leduc Composite High School
School Council Minutes
April 6, 2022.

1. Call to order:6:33 pm
 2. Attendees: Shannon Caul, Brad Clarke, Jenna Decker
 3. Adoption of agenda.
Motioned by: NO QUORUM
 4. Adoption of Minutes of March 2, 2022
Motioned by: NO QUORUM
 5. Previous Business:
 6. Correspondence:.March Board Highlights - transportation and technology fees - will be increasing 22/23 school year to \$30
 7. Reports
 - a. Chair Report: N/A
 - b. Principal's Report :
 - c. Student Services: Grade 9 registration, meeting with counselors
 - d. Leduc Community Drug Action Coalition: no report
 - e. School Grad Council: no report
 - f. Banquet: Jennifer/Jackie working on fundraising
 - g. AFTERgrad:. No after grad this year
 8. Other Business:
 - a. Parent questions/comments
 9. Next Meeting: June 1, 2022 Video call link: <https://meet.google.com/asx-aqzp-ccu>
 10. Adjournment: 6:50pm
- Minutes recorded by: Shannon Caul



August 5, 2022

Re: Important Information Regarding Your School Council's 22/23 Membership in ASCA:

Dear Emily Meetsma:

The connection between the school community, school administration, school division, trustees, and the province is very important. Alberta School Councils' Association (ASCA) is pleased to assist and support your School Council with this connection

ASCA Membership

ASCA is a registered society incorporated under the Societies Act. In previous years ASCA Membership exclusively provided school councils with an opportunity to participate in specific aspects of Association direction-setting including establishing provincial level advocacy policies and voting for Board Members each year.

2022-2023 ASCA Membership will continue to include those rights, responsibilities, and privileges ([ASCA Bylaw Article 4.1](#)) previously available to Member School Councils:

- Submit a [Proposed Advocacy Resolution](#) for policy consideration;
- Vote on agenda items at General Meetings of the Association;
- Speak to any agenda item at General Meetings of the Association;
- Nominate an eligible parent school council member as a candidate for the Board of Directors;
- Vote for candidates running for President, Vice President and Director positions;
- Participate on Board committees as invited;
- Participate on the [School Council Engagement Task Force](#);
- Pay reduced fees, if any, for attendance at ASCA events;
- Examine the books and records of the Association.

This year ASCA Membership will also **enable access to the ASCA Members Only** portion of our website where beneficial resources and materials specifically designed to strengthen school councils' legislated roles in supporting and enhancing student achievement while contributing to assurance at the local and division level will reside.

The ASCA Board of Directors also determined earlier this year to engage its Member School Councils in a process to review specific portions of ASCA's fundamental documents, such as Bylaw Articles. Full details of how ASCA Member School Councils can participate in this important work are also located on the ASCA Members Only Webpage.

Alberta School Councils' Associ X +

https://www.albertaschoolcouncils.ca

Alberta Education's Assurance Framework

Please help ASCA support parents to be heard in education.

Parent Pandemic Pulse Survey 2 Results June 2021

Indigenous Awareness

MEMBERS

Members Only Section

Draft K-6 curriculum
Have your say
Share your feedback on the draft K-6 curriculum.

Provide input on the Draft K-6 curriculum

Please click on the following link to view the location of the Members Only portion: [ASCA Webpage Members Only portion.](#)

What You Need to Do

We will send an “invitation email” to the school council contact we have on record, providing access to create a password for the Members Only Webpage. It is imperative that we have the most up-to-date email address of your school council’s chair (or designate) in order for this email to be received by the appropriate member of your school council: **please forward this letter to that person if necessary.** If this person is you and you wish to provide us with alternate contact information, please **complete and submit a [Current school council contact information form on our website.](#)** We understand that school council executives may be changing within the first few weeks of the new school year, and we would appreciate new contact information to be sent to the contact information link above. In addition, please add your school council to our distribution list for updates in education and our newsletter: [ASCA Subscribe to News Link](#)

Please note: The *invitation email* will come from Alberta School Councils’ Association with the title “Alberta School Councils’ Association Account Creation” and may be directed to your Spam or Junk email folder by your system. Please check there if you do not see the *invitation email* in your regular inbox.

ASCA Fees for Services

Another change resulting from the grant funding reduction from Alberta Education, is the need for ASCA to charge modest fees for delivery of its services, which include ASCA workshops, facilitation/meeting support, soft mediation, and other similar services. 2022-2023 Fees for Service will be the same as those set in January 2022, available on our website:

<https://www.albertaschoolcouncils.ca/school-councils/workshops/workshops-2021-2022>

<https://www.albertaschoolcouncils.ca/school-councils/support-services>

Parent Voice Through School Councils

Every school council membership strengthens the collective parent voice through school councils in provincial education. ASCA is committed to ensuring parents are valued and informed education partners and will continue to present the parent perspective, provided by its Member School Councils, to the government and others in provincial education.

We look forward to working with your school council to represent the parent voice, support the success of your school council and to strengthen that all-important connection over the next year!

Should you have any questions or concerns regarding ASCA services and fees, please contact the ASCA office: shaunag@albertaschoolcouncils.ca 780-454-9867 x 103. If you have questions or concerns about ASCA Membership, please contact Ronda Pearson at 1-800-661-3470 or support@albertaschoolcouncils.ca.

Warm regards,

Ronda Pearson

Administrative and Project Support Assistant

Alberta School Councils' Association
Phone (780) 454-9867 Toll Free 1-800-661-3470
support@albertaschoolcouncils.ca
www.albertaschoolcouncils.ca



**Alberta
School Councils' Association**

Phone 780.454.9867 or 1.800.661.3470 Fax 780.455.0167

207, 11010.142 Street Edmonton AB T5N 2R1 www.albertaschoolcouncils.ca

PLEASE NOTE – OUR ADDRESS HAS CHANGED*

A respected and empowered school council in every Alberta school.

We acknowledge that we are on traditional territories of the many First Nations, Métis, and Inuit in Alberta and express gratitude and respect for the land we use, pledge to end systemic racism, commit to advancing reconciliation and partnering with Indigenous peoples in our work with school councils.

Alberta School Councils Engagement Grant

The Alberta School Councils Engagement (ASCE) Grant is provided by the Government of Alberta (GoA) and provides funding to school authorities in order to support school councils in fulfilling their legislated responsibilities in the education system and to enhance collaboration and engagement between parents and schools on education priorities.

This grant gives each school council in the province \$500.

Black Gold School Division will provide the Ministry of Education with the list of our school councils at the end of October. Once received from the GoA, the funds will be disbursed to schools and made available to school councils. The decisions for the use of the funds will be made by the school councils. Please note that the funds **are not** to be directed to registered fundraising societies.

Using the Grant

The ASCE Grant is intended for parent involvement and engagement activities that:

- broaden the number of school events that include parents
- diversify the communication tools used to reach parents
- seek out the advice and ideas of other parents

The grant also supports school councils in fulfilling their legislated responsibilities outlined in Education Act and School Council Regulation such as:

- advising the principal and the board respecting any matter relating to the school
- consulting with the principal so that the principal may ensure that students in the school have the opportunity to meet the standards of education set by the minister
- consulting with the principal so that the principal may ensure that the fiscal management of the school is in accordance with the requirements of the board and the superintendent
- establishing and implementing policies in the school that the school council considers necessary to carry out its functions
- making bylaws governing its meetings and the conduct of its affairs
- advising on the development of school education plans, annual education results reports and budget
- completing and providing an annual report to the school board summarizing its activities and detailing the receipt, handling and use of any money in the previous school year

Annually, school councils should establish local priorities aligned with the grant purpose that the funds will support.

Examples of parent engagement activities and projects that the ASCE Grant funds can be used for include:

- workshops for parents to increase capacity for school council members
- information sessions on how parents can support student learning at home and at school
- parent resources and workshops on important topics such as, mental health and well-being, cyber bullying, healthy living, etc.
- programs to support families including, English language and of indigenous learners
- parent resources and tools in multiple languages
- events to engage parents on important local issues
- parent engagement in promoting the value of arts
- trainer or facilitator costs for the professional development, workshops or sessions associated with the above

Examples expenses and activities the ASCE Grant funds **cannot** be used for include:

- entertainment costs, meals, snacks or other food
- capital asset purchases
- activities that have already taken place
- organization memberships or conference fees
- fundraising events
- prizes or incentives to parents and/or students
- payment to school board staff including honoraria or, gifts
- entertainment activities such as barbeques, volunteer teas, movie nights, dances, concerts or performances

Reporting requirements

School councils must report on the receipt, handling and use of ASCE Grant in their annual report to their school board as per section 13(2) and 14(1) of the School Councils Regulation. School Authority administration will support school councils to access and use the ASCE Grant.

All funds must be spent in the school year in which they are allocated. Any unused funds must be returned to Alberta Education.

Leduc Composite High School
Parent Association Minutes
April 6, 2022

1. Call to Order: 6:58pm
2. Adoption of Agenda
Motioned by: Shauna Seconded by: Jenna Carried: Yes
3. Adoption of Minutes of March 2, 2022
Motioned by: Shauna Seconded by: Jenna Carried: Yes
4. Business Arising from Previous Minutes:
5. Correspondence, for information:
 - a. AGLC's Gaming Information for Charitable Groups (GAIN) program has webinars and online courses to help volunteers understand information/policies/steps (<https://aglc.ca/gaming/information-sessions-charities-gain>).
 - b. Fundraising Organizations: We keep a list of fundraising organizations on file in case we (or other school groups) want them. Nothing new this month.
6. Reports
 - a. Treasurer's Report: General \$28,649.11 Casino \$4,819.97
 - b. Casino Report: Casino Date Jan 1 and 2, 2023
 - c. Grad Banquet, AFTER Grad:
7. New Business
 - a. New Funding requests:
 - i. Motion by Shauna, Seconded by Jenna to purchase Rikon Lathe for \$996.45, 2 exercise bikes @ \$1500.00 and a projector \$7,619.00 - lathe and bikes from Casino Account TOTAL \$3996.45, \$7,169.00 from General account - Motion Carried
8. Parent Comments: none
9. Next Meeting: June 1, 2022
10. Adjournment: 7:14 pm

Minutes recorded by: Shannon Caul

Leduc Composite High School Parent Association
All Accounts Profit & Loss Statement
For the Period of September 2021 - August 31, 2022
Reported October 8, 2022

	ACTUAL 2021/22	BUDGET 2021/22
OPENING BALANCE	<u>\$ 33,464.47</u>	<u>\$ 33,464.47</u>
INCOME:		
Total Casino Income	\$ -	
After Grad Donations	\$ -	
After Grad Fundraiser Income	\$ -	
After Grad Fundraiser Expenses	\$ -	
Total After Grad Income	\$ -	\$ -
Grad Banquet Fundraiser Revenue	\$ 4,170.92	
Grad Banquet Fundraiser Expenses	\$ -	
Net Grad Banquet Fundraiser	\$ 4,170.92	\$ -
General Fundraiser Income	\$ -	
General Fundraiser Expenses	\$ -	
Total General Income	\$ -	\$ -
Interest Income	\$ 9.10	
Total Income	<u>\$ 4,180.02</u>	<u>\$ -</u>
EXPENSES:		
Administrative	\$ -	
Appreciation	\$ 1,314.15	
Awards	\$ 200.00	
After Grad Expenses	\$ -	
Conference Fees	\$ -	
Resources	\$ 2,982.11	
Insurance	\$ 751.76	
Travel - In Province	\$ -	
Other	\$ -	
Total Expenses	\$ 5,248.02	\$ -
NET INCOME	-\$ 1,068.00	\$ -
CLOSING BALANCE	<u>\$ 32,396.47</u>	<u>\$ 33,464.47</u>
Casino	<u>\$ 1,837.86</u>	
General	<u>\$30,558.61</u>	
	<u>\$32,396.47</u>	
Difference	\$ -	

Leduc Composite High School Parent Association
All Accounts Profit & Loss Statement
For the Period of September 2022 - August 31, 2023
Reported October 8, 2022

	ACTUAL 2022/23	BUDGET 2022/23
OPENING BALANCE	<u>\$ 32,396.47</u>	<u>\$ 32,396.47</u>
INCOME:		
Total Casino Income	\$ -	\$ 16,000.00
After Grad Donations	\$ -	
After Grad Fundraiser Income	\$ -	
After Grad Fundraiser Expenses	\$ -	
Total After Grad Income	\$ -	\$ -
Grad Banquet Fundraiser Revenue	\$ -	
Grad Banquet Fundraiser Expenses	\$ -	
Net Grad Banquet Fundraiser	\$ -	\$ -
General Fundraiser Income	\$ -	
General Fundraiser Expenses	\$ -	
Total General Income	\$ -	\$ -
Interest Income	\$ -	
Total Income	<u>\$ -</u>	<u>\$ 16,000.00</u>
EXPENSES:		
Administrative	\$ -	
Appreciation	\$ -	\$ 1,400.00
Awards	\$ -	\$ 200.00
After Grad Expenses	\$ -	
Grad Banquet Expenses	\$ -	\$ 4,170.92
Conference Fees	\$ -	
Resources	\$ -	\$ 5,000.00
Insurance	\$ -	\$ 850.00
Travel - In Province	\$ -	
Other	\$ -	
Total Expenses	<u>\$ -</u>	<u>\$ 11,620.92</u>
NET INCOME	<u>\$ -</u>	<u>\$ 4,379.08</u>
CLOSING BALANCE	<u><u>\$ 32,396.47</u></u>	<u><u>\$ 36,775.55</u></u>
Casino	<u>\$ 1,837.86</u>	
General	<u>\$30,558.61</u>	
	<u>\$32,396.47</u>	
Difference	\$ -	