

Leduc Composite High School  
 School Council Agenda  
 November 23, 2022, 6:30 pm

1. Call to order:
2. Welcome and Introductions
3. Adoption of agenda.
 

Motioned by:	Seconded by:	Carried: Yes / No
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4. Adoption of Minutes of October 12, 2022
 

Motioned by:	Seconded by:	Carried: Yes / No
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5. Previous Business:
6. Correspondence:
  - a. [Board Highlights](#)
  - b. Alberta School Council Association
7. Reports
  - a. Chair Report
  - b. Principal's Report:
  - c. Student Services:
  - d. Leduc Community Drug Action Coalition:
  - e. School Grad Council:
  - f. Grad Banquet:
  - g. AFTERgrad:
  - h. Vocational Showcase / Trade Day
8. Other Business:
  - a. [\\$500 Engagement Grant](#) - Vocational Showcase
  - b. [Career Education Task Force Surveys](#) - Due Dec 9, 2022
  - c. Parent questions/comments
9. Next Meeting: Jan 18, Mar 1, Apr 12, Jun 7
10. Adjournment

Minutes recorded by:

Leduc Composite High School  
School Council Minutes  
October 12, 2022, 6:30 pm

1. **Call to order:** 6:33pm
  2. **Attendees:** Lisa Smith, Jenna Decker, Mary-Kate Boychuk, Bonita Chometsy, Melonia Edwards, Cortnee Brunet, Brad Clarke, Debbie Weir, Erin Reich
  3. **Adoption of agenda.**  
Motioned by: Erin Reich      Seconded by: Jenna Decker      Carried: **Yes** / No
  4. **Adoption of Minutes of April 6, 2022**  
Motioned by: Jenna Decker      Seconded by: Mary-Kate Boychuk      Carried: **Yes** / No
  5. **Previous Business:** None resulting from previous meeting
  6. **Correspondence:**
    - a. [Board Highlights](#)
    - b. Alberta School Council Association **\*See attached\***
  7. **Reports**
    - a. **Chair Report:** The year has started well so far, school activities & sports are back in full swing and the year is feeling quite normal again which has been great.
    - b. **Principal's Report:** **\*See attached\***
    - c. **Student Services:** No report provided, Student Services has been busy organizing and handling the start of the school year.
    - d. **Leduc Community Drug Action Coalition:** No report at this time.
    - e. **School Grad Council:** Had first meeting Tuesday October 4th which was an organizational meeting. It was fantastic to see 48 parents attend this meeting which has provided lots of volunteers with enthusiasm and energy geared toward Grad. Next meeting will be Monday November 14/2022. Melonia Edwards has volunteered to be the Grade 11 Parent Representative for this year. Thank you Melonia!
    - f. **Grad Banquet:** Budget is being worked on by Jenna Decker & Lisa Smith in hopes of presenting at the next meeting.
    - g. **AFTERgrad:** No Parent Rep as of yet.
    - h. **Vocational Showcase:** Rather than the Show 'N' Shine, it has been proposed that a Vocational Showcase highlighting all the vacations and talents our students learn at LCHS. (ex: Cosmetology, Welding, Mechanics, Construction, etc). Another point we would be able to highlight is our partnerships within each select industry.
  8. **Other Business:**
    - a. **Technology Fee:** **\*See attached explanation for Technology Fee increase\***
    - b. **Role of School Council and School Council Chair Event:** October 26 at MacLab @ 6:30pm. An email will be sent out to confirm attendance, attendance to be confirmed by Friday October 14, 2022.
    - c. **\$500 Engagement Grant:** **\*See below for explanation of grant\*** Proposed idea for use of Grant was to use towards the Vocational Showcase costs (ie: advertising, etc)
    - d. **Parent questions/comments:** None
  9. **Next Meeting:** Nov 23, Jan 18, Mar 1, Apr 12, Jun 7
  10. **Adjournment:** 7:32pm
- Minutes recorded by: Cortnee Brunet

# Alberta School Councils Engagement Grant

The Alberta School Councils Engagement (ASCE) Grant is provided by the Government of Alberta (GoA) and provides funding to school authorities in order to support school councils in fulfilling their legislated responsibilities in the education system and to enhance collaboration and engagement between parents and schools on education priorities.

This grant gives each school council in the province \$500.

Black Gold School Division will provide the Ministry of Education with the list of our school councils at the end of October. Once received from the GoA, the funds will be disbursed to schools and made available to school councils. The decisions for the use of the funds will be made by the school councils. Please note that the funds **are not** to be directed to registered fundraising societies.

## **Using the Grant**

The ASCE Grant is intended for parent involvement and engagement activities that:

- broaden the number of school events that include parents
- diversify the communication tools used to reach parents
- seek out the advice and ideas of other parents

The grant also supports school councils in fulfilling their legislated responsibilities outlined in Education Act and School Council Regulation such as:

- advising the principal and the board respecting any matter relating to the school
- consulting with the principal so that the principal may ensure that students in the school have the opportunity to meet the standards of education set by the minister
- consulting with the principal so that the principal may ensure that the fiscal management of the school is in accordance with the requirements of the board and the superintendent
- establishing and implementing policies in the school that the school council considers necessary to carry out its functions
- making bylaws governing its meetings and the conduct of its affairs
- advising on the development of school education plans, annual education results reports and budget
- completing and providing an annual report to the school board summarizing its activities and detailing the receipt, handling and use of any money in the previous school year

Annually, school councils should establish local priorities aligned with the grant purpose that the funds will support.

Examples of parent engagement activities and projects that the ASCE Grant funds can be used for include:

- workshops for parents to increase capacity for school council members
- information sessions on how parents can support student learning at home and at school
- parent resources and workshops on important topics such as, mental health and well-being, cyber bullying, healthy living, etc.
- programs to support families including, English language and of indigenous learners
- parent resources and tools in multiple languages
- events to engage parents on important local issues
- parent engagement in promoting the value of arts
- trainer or facilitator costs for the professional development, workshops or sessions associated with the above

Examples expenses and activities the ASCE Grant funds **cannot** be used for include:

- entertainment costs, meals, snacks or other food
- capital asset purchases
- activities that have already taken place
- organization memberships or conference fees
- fundraising events
- prizes or incentives to parents and/or students
- payment to school board staff including honoraria or, gifts
- entertainment activities such as barbeques, volunteer teas, movie nights, dances, concerts or performances

### **Reporting requirements**

School councils must report on the receipt, handling and use of ASCE Grant in their annual report to their school board as per section 13(2) and 14(1) of the School Councils Regulation. School Authority administration will support school councils to access and use the ASCE Grant.

All funds must be spent in the school year in which they are allocated. Any unused funds must be returned to Alberta Education.

Leduc Composite High School  
Parent Association Meeting Agenda  
November 23, 2022

1. Call to Order:
2. Adoption of Agenda  
Motioned by:                      Seconded by:                      Carried: Yes / No
3. Adoption of Minutes of October 12, 2022  
Motioned by:                      Seconded by:                      Carried: Yes / No
4. Business Arising from Previous Minutes:
5. Correspondence, for information:
  - a. Fundraising Organizations: None
6. Reports
  - a. Treasurer’s Report:
    - i. Approval of Audited Financial Statements  
Motioned by:                      Seconded by:                      Carried: Yes / No
  - b. Casino Report: Casino Date Jan 1 and 2, 2023 - Call for volunteers to be sent out.
  - c. Grad Banquet, AFTERGrad: Next meeting: January 16. Fundraisers: Growing Smiles, Mom’s Pantry, Bottle Drive
    - i. Approval of Grad Banquet Budget  
Motioned by:                      Seconded by:                      Carried: Yes / No
7. New Business
  - a.
  - b.
8. Parent Comments
9. Next Meeting: Jan 18, Mar 1, Apr 12, Jun 7
10. Adjournment

Minutes recorded by:

